

## County/Municipal Referendum Committees

### **Reporting Schedule**

This schedule is for all referendum committees registered with a county or municipal board of elections office.

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| <ul style="list-style-type: none"><li>• <b>Within 10 days</b></li></ul>                              | <b>Organizational Report</b>   |
| <ul style="list-style-type: none"><li>• <b>10 days preceding the Referendum</b></li></ul>            | <b>Pre-Referendum Report</b> <ul style="list-style-type: none"><li>• <i>Required from all registered referendum committees participating in the current referendum.</i></li><li>• <i>Covers last report through seven days prior to the report due date.</i></li></ul>   |
| <ul style="list-style-type: none"><li>• <b>Due within 48 hours</b></li></ul>                         | <b>48-Hour Reports</b> <ul style="list-style-type: none"><li>• <i>Required from all registered referendum committees participating in the current referendum that receive a contribution of \$1,000 or more after the Pre-Referendum Report.</i></li><li>• <i>Covers the date(s) of the contributions.</i></li></ul> |
| <ul style="list-style-type: none"><li>• <b>10 days after the Referendum</b></li></ul>                | <b>Final Report</b> <ul style="list-style-type: none"><li>• <i>Required from all registered referendum committees participating in the current referendum.</i></li></ul>   |
| <ul style="list-style-type: none"><li>• <b>January 7<sup>th</sup> after the Referendum</b></li></ul> | <b>Supplemental Final Report</b> <ul style="list-style-type: none"><li>• <i>Required if the Final Report did not disclose a balance of zero.</i></li><li>• <i>Report should cover through December 31 after the Referendum.</i></li></ul>  |
| <ul style="list-style-type: none"><li>• <b>January 7<sup>th</sup></b></li></ul>                      | <b>Annual Reports</b> <ul style="list-style-type: none"><li>• <i>Due on this day if a zero balance has not been reported on a prior report.</i></li></ul>  |

### **Where do I file these reports?**

All reports should be filed with the local board of elections office.

Refer to our website ([www.sboe.state.nc.us](http://www.sboe.state.nc.us)) for the address of all county board of elections offices.